

**HAVANA PARK DISTRICT
BOARD MEETING AGENDA**

January 17, 2024 6:00pm
200 S. McKinley St.
Havana, IL 62644

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

- Financial Report
- Minutes
- Disbursements

CORRESPONDENCE:

VISITOR COMMENTS (Five minutes/visitor):

OLD BUSINESS:

- Department Reports
 - o Director's Report
 - o Programming Report
 - o Maintenance Report
- Future of the Nature Center building, continued discussion.
- CEJA Grant Updates - very close. Hired Admin. Assistant. Now advertising for Rec Supervisor / Facility Manager.
- OSLAD Grant Updates - have our fully executed agreement and should get ½ of grant award (approx. \$272,000) in about 2 weeks. Started all 5 projects. Called in Mauer-Stutz to write up bid for stage top.
- Konica Minolta contract signed. Will bring in new printer by end of January. Offered old one to Havana Public Library.

NEW BUSINESS:

- Hired Shelbi Hammond as new Administrative Assistant
- Recreation Supervisor position discussion
- New computer has arrived (\$1001.84). Working with tech to move settings to new computer.
- Presentation of two new position job descriptions
- Review of Commissioner By-Laws

FOR THE GOOD OF THE ORDER
ADJOURNMENT