

BUDGET AND APPROPRIATIONS ORDINANCE 2025-01

WHEREAS, the Havana Park District of Mason County, Illinois, pursuant to statute, is required to prepare and have available for public inspection for at least thirty (30) days prior to final action thereof, a Tentative Budget and Appropriation Ordinance and is required to fix the fiscal year for said Havana Park District of Mason County, Illinois.

THEREFORE, BE IT ORDAINED, by the Havana Park District Park Board of Commissioners as follows:

SECTION 1. That the following sums, or so much thereof, as may be authorized by law, be, and the same are hereby appropriated for the CORPORATE purposes of the Havana Park District of Mason County, Illinois, to defray all necessary CORPORATE expenses and liabilities of said Havana Park district of Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026, to wit:

FOR CORPORATE EXPENSES

EXPENSES	Corporate
Director of Parks and Recreation	\$25,224.00
Riverfront/Nature Center	\$0
Receptionists (grant)	\$24,960.00
Financial Officer	\$24,000.00
Legal Services	\$1,000.00
Agency Memberships	\$0
Professional Memberships	\$2,500.00
Unemployment Compensation	\$3,000.00
Hospitalization	\$9,990.00
Utilities	\$6,000.00
Telephone	\$2,500.00
Fuel	\$1,000.00
Postage	\$150.00
Office Supplies	\$3,500.00
Campground Expense	\$2,000.00
Nature Center Expenses	\$200.00
Stage Concessions	\$1,000.00
Contingency	\$1,000.00
Summary	\$109,024.00

SECTION II. That the following sums, or so much thereof, as may be authorized by law not to exceed .075% of the value as equalized or assessed by the Department of Local Government Affairs, be, and the same are hereby appropriated for RECREATIONAL PROGRAMS of the Havana Park District of Mason County, Illinois, to defray all necessary Recreational Program expenses and liabilities thereof, of said Havana Park District of Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026.

FOR RECREATIONAL PROGRAMS

EXPENSES	Recreation
Director of Parks and Recreation	\$19,443.00
Recreation Supervisor/Facility Manager (grant)	\$24,960.00
Pool Staff	\$18,000.00
Instructors	\$7,500.00
Utilities	\$11,500.00
Hospitalization	\$8,010.00
Water/Sewer	\$2,000.00
Trash	\$3,000.00
Recreation Program Supplies	\$2,000.00
Swimming Pool Expenses	\$13,000.00
Concessions	\$6,000.00
Park Fit Expenses	\$2,000.00
Contingency	\$500.00
Riverfront Concert Series	\$10,000.00
CEJA Equipment / Marketing	\$35,169.00
Summary	\$163,082.00

SECTION III. That the following sums, or so much thereof, as may be authorized by law not to exceed .075% of the value as equalized or assessed by the Department of Local Government Affairs, be, and the same are hereby appropriated for PARK AND RECREATION COMMISSION of the Havana Park District of Mason County, Illinois, to defray all necessary maintenance expenses and liabilities thereof, of said Havana Park District of Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026.

PARK AND RECREATION COMMISSION

EXPENSES	Commission
Director of Parks and Recreation	\$7,882.00
Superintendent of Parks	\$38,825.00
Maintenance Assistant Salaries	\$42,000.00
Hospitalization	\$18,000.00
Utilities	\$0
Water/Sewer	\$200.00
Fuel	\$6,000.00
Vehicle Maintenance	\$3,000.00
Maintenance Supplies	\$4,000.00
Contingency	\$100.00
Summary	\$120,007.00

SECTION IV. That the following sums, or so much thereof, as may be authorized by law and the same are hereby appropriated for TORT JUDGEMENTS AND LIABILITY INSURANCE to defray the insurance and settlement expenses and for WORKER'S COMPENSATION AND OCCUPATIONAL DISEASE ACTS for the Havana Park District of Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026.

TORT JUDGMENT AND LIABILITY INSURANCE AND
WORKER'S COMPENSATION _____ **\$ 60,000.00**

SECTION V. That the following sums, or so much thereof, as may be authorized by law, and the same are hereby appropriated for the ILLINOIS MUNICIPAL RETIREMENT FUND for the Havana Park District of Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026.

ILLINOIS MUNICIPAL RETIREMENT FUND _____ **\$ 50,000.00**

SECTION VI. That the following sums or so much thereof, as may be authorized by law, and the same are hereby appropriated for the purpose of paying for an annual AUDIT for the Havana Park District, Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026.

ANNUAL AUDIT _____ **\$ 4,000.00**

SECTION VII. That the following sums, or so much thereof, as may be authorized by law, and the same are hereby appropriated for the purpose of paying for municipal contributions to SOCIAL SECURITY for the Havana Park District, Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026.

SOCIAL SECURITY _____ **\$ 40,000.00**

SECTION VIII. That the following sums, or so much thereof, as may be authorized by law, and the same are hereby appropriated for the purpose of paying for DEBT SERVICE for the Havana Park District, Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026.

DEBT SERVICE \$ 161,950.00

SECTION IX. That the following sums, or so much thereof, as may be authorized by law, and the same are hereby appropriated for the purpose of paying for CAPITAL IMPROVEMENTS for the Havana Park District, Mason County, Illinois, for the fiscal year commencing on the 1st day of May, A.D. 2025, and ending on the 30th day of April, A.D. 2026.

CAPITAL IMPROVEMENTS \$ 150,000.00

TOTAL ANTICIPATED EXPENSES - ALL FUNDS \$ 858,063.00

SECTION X. That the following is a statement of the cash on hand at the beginning of the fiscal year, and an estimate of the cash to be received during the fiscal year from all sources, and estimate of the expenses contemplated for such fiscal year, by fund, and a statement of the estimated cash expected to be on hand at the end of such year, to wit:

BUDGET SOURCES OF REVENUE
FISCAL YEAR 2025 - 2026

SOURCE

RE Tax Receipts	145,061
Interest Income	2,000
Bond Revenue	150,000
Fees and Charges	18,000
Grants/Donations	5,000
Concessions	1,000
Miscellaneous Income	1,500
Swimming Pool Receipts	38,000
Nature Center Receipts	400
Park Fit Receipts	25,000
Campground Receipts	25,000
Bellrose Meadow Rental	8,400
CC & Shelter Rental	3,800
Gymnasium Rental	17,000
Riverfront Concerts	11,000
Stage Rental	500
CEJA Grant staff	50,000
CEJA equipment	35,169
Debt Service	161,950
Total	\$698,780

**BUDGET PROPOSAL SUMMARY
FISCAL YEAR 2025 - 2026**

FUND	REVENUE	EXPENSE	NET
Corporate	137,740	109,024	28,716
Recreation	201,824	163,082	38,742
Parks and Grounds	58,666	120,007	-61,341
Liability/Workers Comp	60,000	60,000	0
IMRF	50,000	50,000	0
Annual Audit	3,000	8,000	-5,000
Social Security	40,000	40,000	0
Debt Service	161,950	161.950	0
Total	\$713,180	\$712,063	\$1,117

Director of Parks and Recreation

Park District Board President